

CONTRACT FOR THE PREPARATION OF THE TAX RETURN

Contractual Partner(s), hereinafter referred to as „Client“

| | Client | Spouse |
|------------|--------|--------|
| Surname | | |
| First name | | |
| Address | | |

The client places an order with RCR Treuhand & Steuern GmbH for the preparation of the tax return. The preparation of the tax return is carried out against payment of a fee. The hourly rate is CHF 155.00 plus VAT. It is billed according to time and effort.

Disclaimer

The information, explanations and calculations provided in the tax return are based on the information provided by the customer, the accuracy and completeness of which RCR Treuhand & Steuern GmbH cannot verify. In the case of missing information, empirical values can be used if necessary. Any changes in the practice of the tax authorities are always reserved. The preparation of the tax return by RCR Treuhand & Steuern GmbH does not replace the final audit by the customer. The involvement of a tax representative does not remove the duty of care arising from the duty to cooperate (§144 StG) as a taxpayer, but converts it into a duty of care regarding the selection, instruction and monitoring of the representative as well as the verification of his work results.

RCR Treuhand & Steuern GmbH treats all documents and information provided to it confidentially. The tax return is prepared by RCR Treuhand & Steuern GmbH in good faith. The final audit, the submission to the competent authority as well as the responsibility for the content are the responsibility of the client.

For the settlement of disputes arising from this contractual relationship, the ordinary courts of the Canton of Schwyz are recognized as having jurisdiction. The exclusive place of jurisdiction is the authorized representative’s place of business. Swiss law shall be applicable.

Please mark desired service:

I wish a tax representation by RCR Treuhand & Steuern GmbH (additional costs CHF 40.-/ year, possible objections are not included).

Copy of the completed tax return only as PDF by email (no paper printout for the copy, only original for tax office)

I wish the documents to be returned by:

- A-Post (without surcharge)
- A-Post Plus, electronic tracking (surcharge CHF 5.00)
- Registered mail (surcharge CHF 10.00)

All income and assets worldwide must be declared.

Comments

Date and Place Signature Client

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Please complete the checklist and order from in full and send them in with your tax documents.